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	4	"Applicant Type" Cases pending Over 90 Days
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	25X1A13c	
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OFFICE OF SECURITY

STATUS OF OVERT AND SEMI-COVERT CASES

Month of November 19 59

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING	
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg
1. APPLICANT TYPE									
a. T/O Staff Applicants	611	153	161	13	*40	21	235	29	500
b. Other Full Fld. Inves. (See Table A-1)	792	138	135	9	28	**130	302	-	628
Totals	1403	291	296	22	68	151	537	29	1128
	2957	224					333	-	2848
	166	0					6	-	160
	3123	224					339	-	3008
3. CLASSIFIED PROCUREMENT	1173	90	135	0	0	0	135	-	1128
4. TECHNICAL CONTACTS	143	10	12	0	0	0	12	-	141
5. ADMIN. SUPPORT	977	60	135	0	0	0	135	-	902
6. MISCELLANEOUS	62	47	28	1	0	0	29	-	80
Totals	2355	207	310	1	0	0	311	-	2251
GRAND TOTALS	6881	722					1187	29	6387

*Of these cancelled, 10 were cases presented by the Office of Security to the Medical-Security-Personnel Review Panel for consideration.

**Of these, 2 cases were security disapproved by the Director of Security for unclassified use on 

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OFFICE OF SECURITY

Identification of Other Full Field Investigative Cases Received as

Shown in Table A under Item 1b

Month of November 1959

	Military Personnel -----	21
	Contract Type A -----	34
	Deferred Status -----	23
	Project Filler -----	1
FOIAb3b1	████████████████████ -----	5
	Guard -----	9
	Employee Cases -----	15
	Invitational Cases -----	5
	Contractor -----	11
	Consultant -----	4
	Potential Applicant -----	2
	Medical Staff -----	1
25X1A5a1	████████████████████ -----	1
25X1A6a	████████████████████ -----	6
	Total -----	138

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EXPLANATION OF CHART # 1

OVERT & SEMI-COVERT CASES

This Chart reflects statistics in Table A .

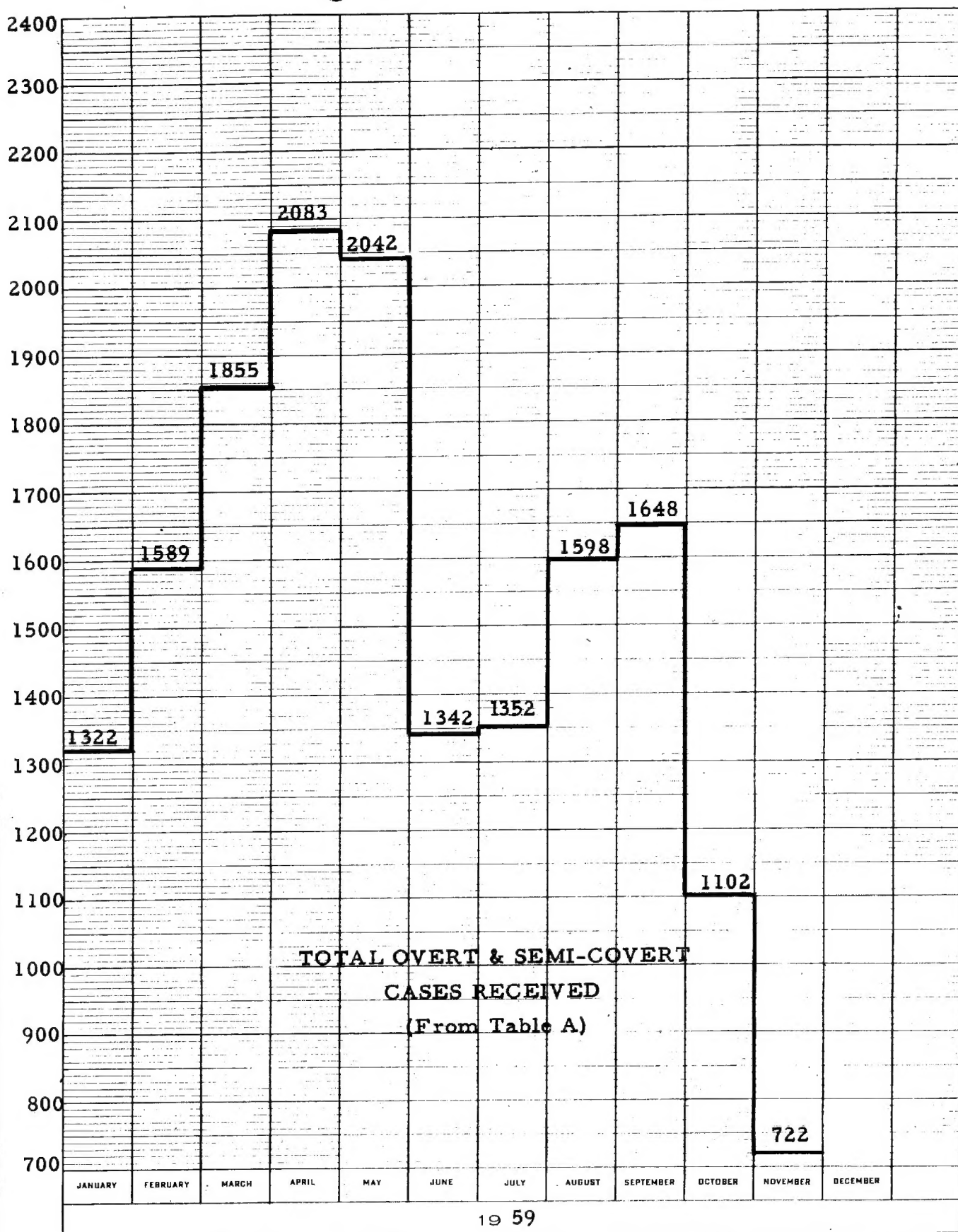
The solid line graph represents the total number of Overt & Semi-Covert Cases Received in the Office of Security for security clearance consideration. These include "T/O Staff Applicants" and "Other Full Field Investigative Cases", both of which normally require full field investigations. The latter category includes such types as consultants, staff type contract employees, military assignees, guards, char force, etc. Also included in the overall category of Overt & Semi-Covert Cases are cases not requiring full field investigations, but on which checks are made at the request of [REDACTED] 25X1X4

25X1X4 [REDACTED] and those on which checks are made on persons connected with the Agency Classified Procurement Program; also in addition are included Technical Contact, Administrative Support and miscellaneous cases handled in support of specific activities.

All cases received for security consideration are given National Agency Name Checks.

The full field investigative load contributed to by Overt & Semi-Covert Cases requiring such action is reflected in Table E and Charts 7 and 8 .

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EXPLANATION OF CHART # 2

T/O STAFF APPLICANT CASES

This Chart reflects statistics in Table A.

The dot-dash line graph represents the total T/O Staff Applicant Cases Received in the Office of Security for clearance consideration. These cases are included in the total Overt & Semi-Covert Cases shown in Chart # 1 but are shown separately here because of the particular interest of the Office and the Agency in the status of this type of case.

The dotted line graph represents the number of T/O Staff Applicant Cases Approved during the period.

The solid line graph represents the backlog of T/O Staff Applicant Cases Pending and on which a security determination or other action has not yet been taken. The cases may be in process, in investigation, in appraisal or in a deferred status. Total pending cases are not simply the difference between cases received and cases approved. Disapprovals, cancellations and other actions also affect the pending case load.

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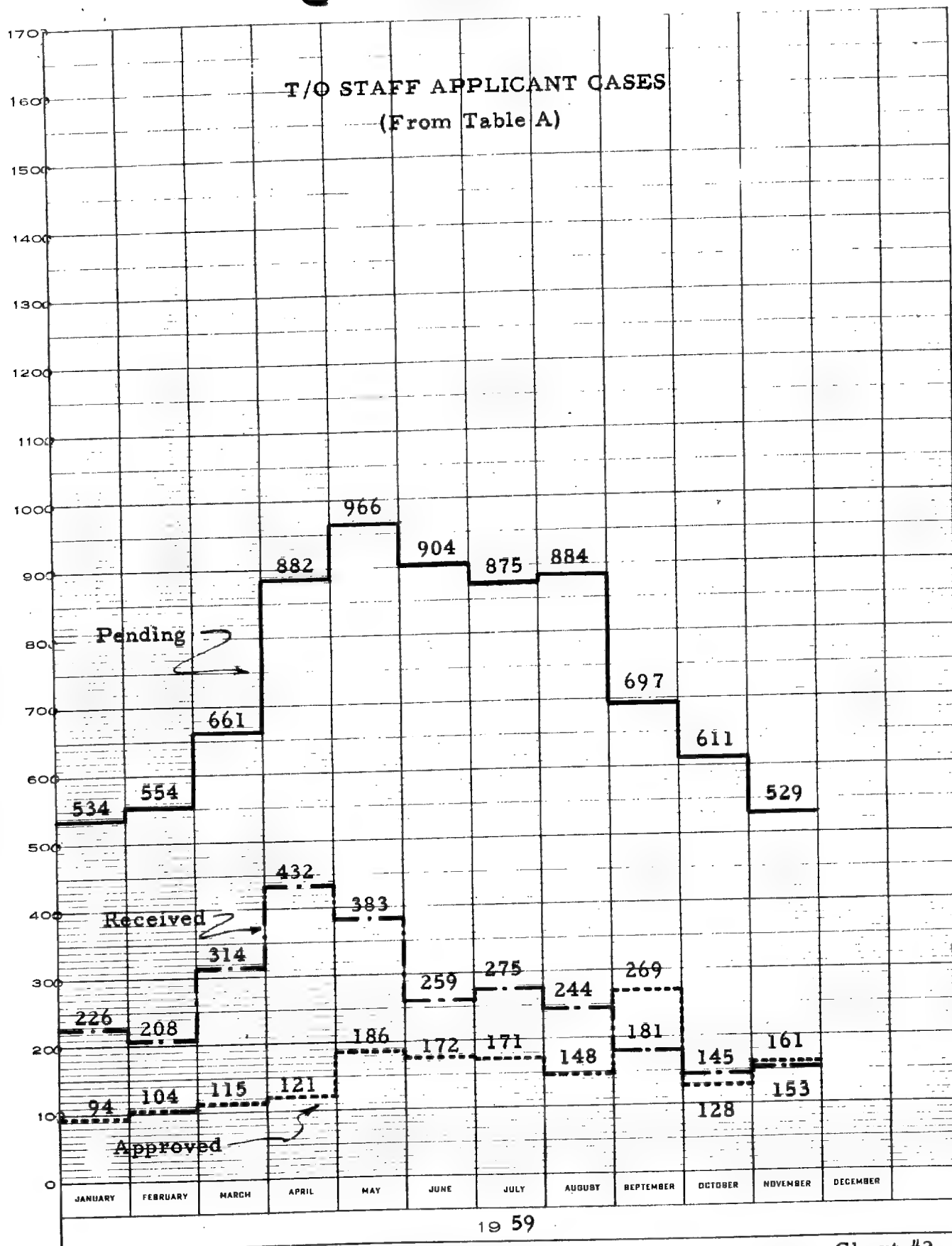


Chart #2

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OFFICE OF SECURITY

RECORD OF
MEDICAL-SECURITY-PERSONNEL
REVIEW PANEL ACTIONS

Month of November 19 59

SOURCE	Pending 1st of Month	Received During Month	TOTAL	PROCESSED				Pending End of Month
				Approved	Disapproved	Cancelled	TOTAL	
Security	10	17	27	8	10*	2	20	7
Other	1	0	1	0	0	1	1	0
TOTAL	11	17	28	8	10	3	21	7

*These 10 cases are cancelled in the monthly report under T/O Staff applicants cancelled.

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OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of November 19 59

1. PROCESSING TIME (For <u>213</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel (Average number of Days):	DAYS in INVESTIGATION	DAYS in Research & APPRAISAL	TOTAL DAYS
	84	PSD SRD 12 11	107

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	1
b. 31 to 60 days	4
c. 61 to 90 days	54
d. 91 to 120 days	89
e. 121 to 150 days	48
f. over 150 days	17

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	2	173
	Total 2	173

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EXPLANATION OF CHART # 3

PROCESSING TIME OF "APPLICANT TYPE" CASES

This Chart reflects statistics in Table C.

The three graphs as labeled are self-explanatory.

In order to arrive at statistics which reflect a realistic time factor in the processing of applicant cases and which are meaningful to those who have an interest in the processing of an average case, the time required to process an "Applicant Type" case is determined by confining consideration for these statistics to Regular Applicant, Consultant, and Military Assignee cases received from the Office of Personnel. Cases which would distort the averages by short processing time or those of a secondary priority nature which would unrealistically increase the average are not included.

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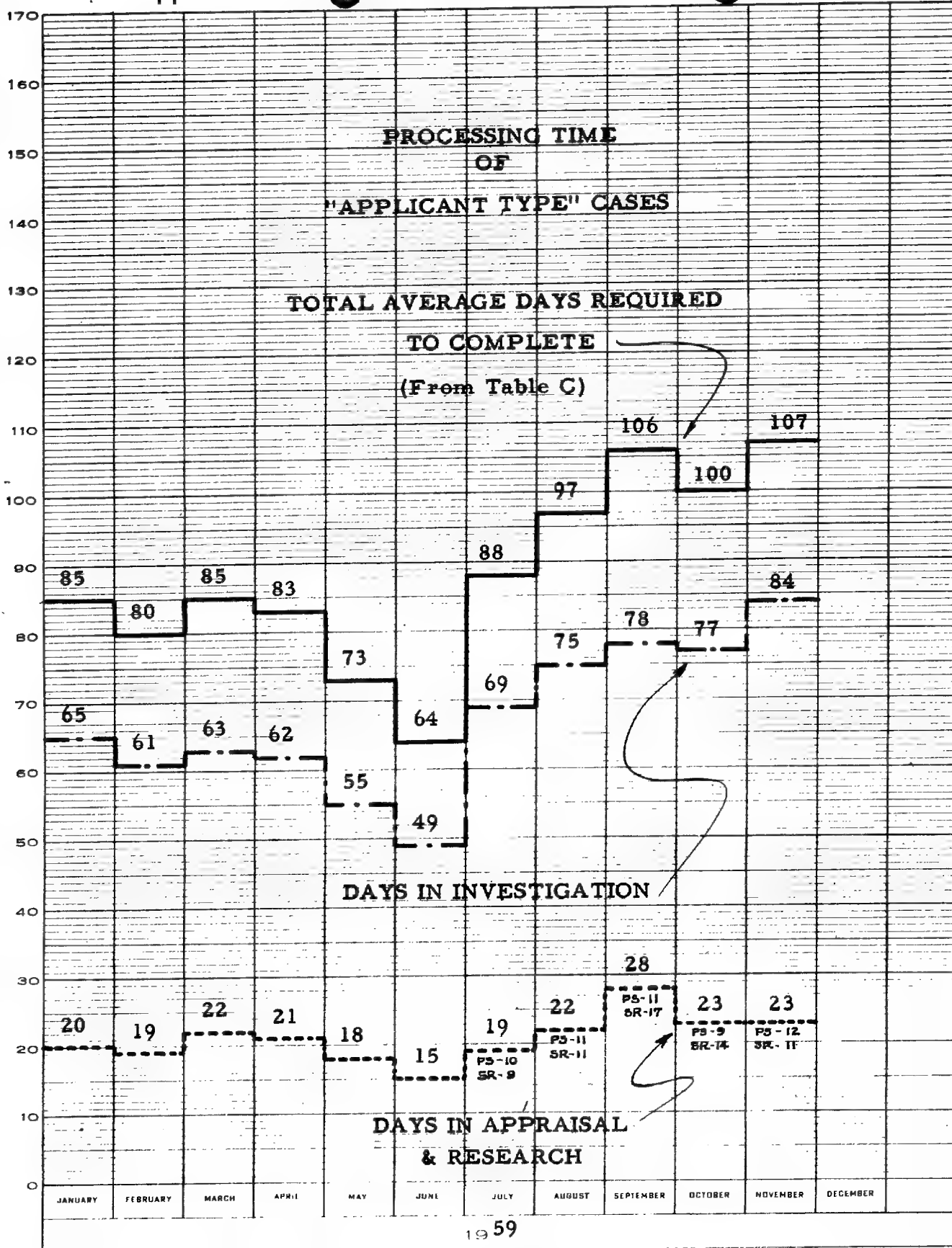


Chart #3

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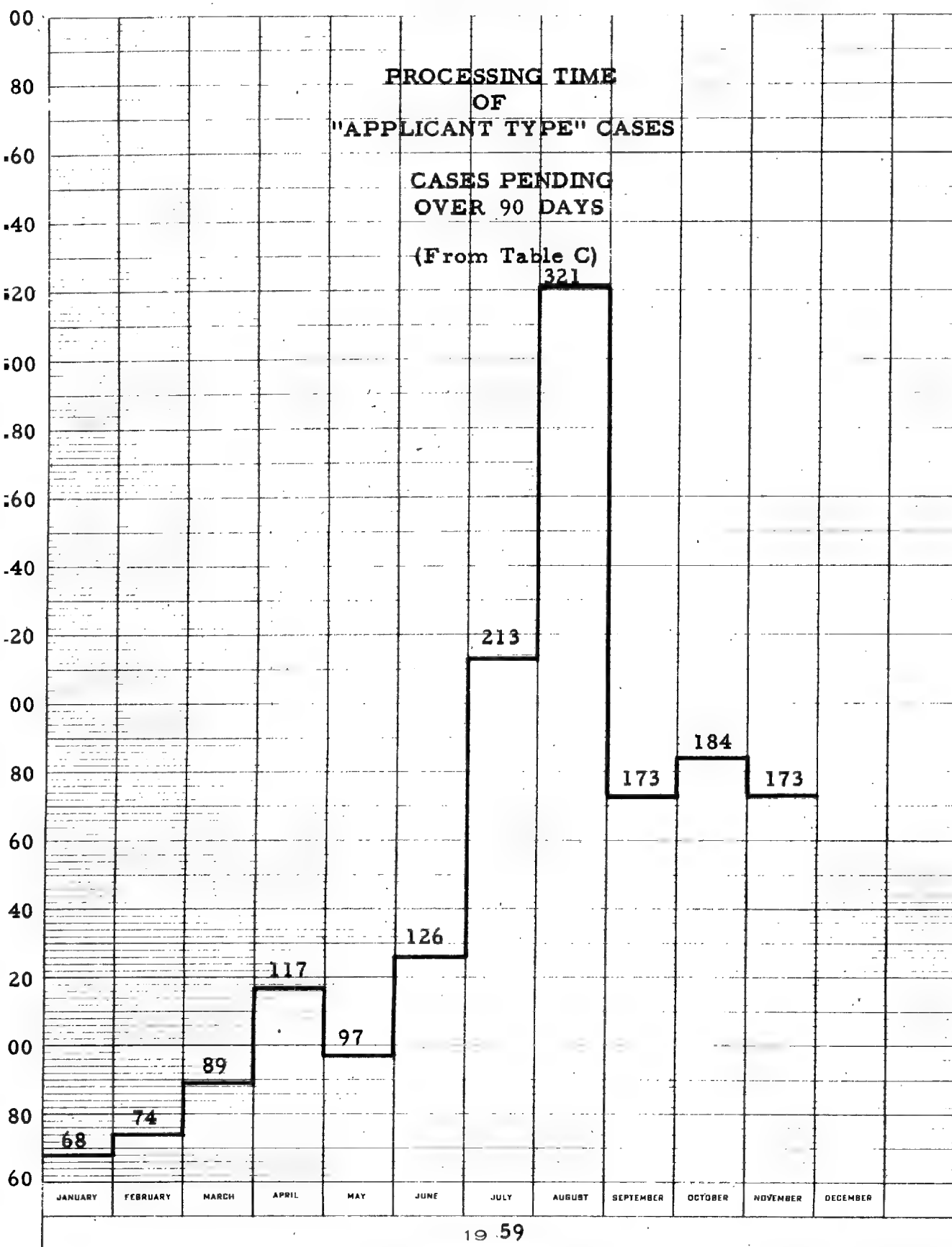
EXPLANATION OF CHART # 4

APPLICANT TYPE CASES PENDING OVER 90 DAYS

This Chart reflects statistics in Table C.

The solid line graph represents the number of "Applicant Type" cases which have been pending in the Office of Security for a period exceeding 90 days after having been received from the Office of Personnel for security clearances.

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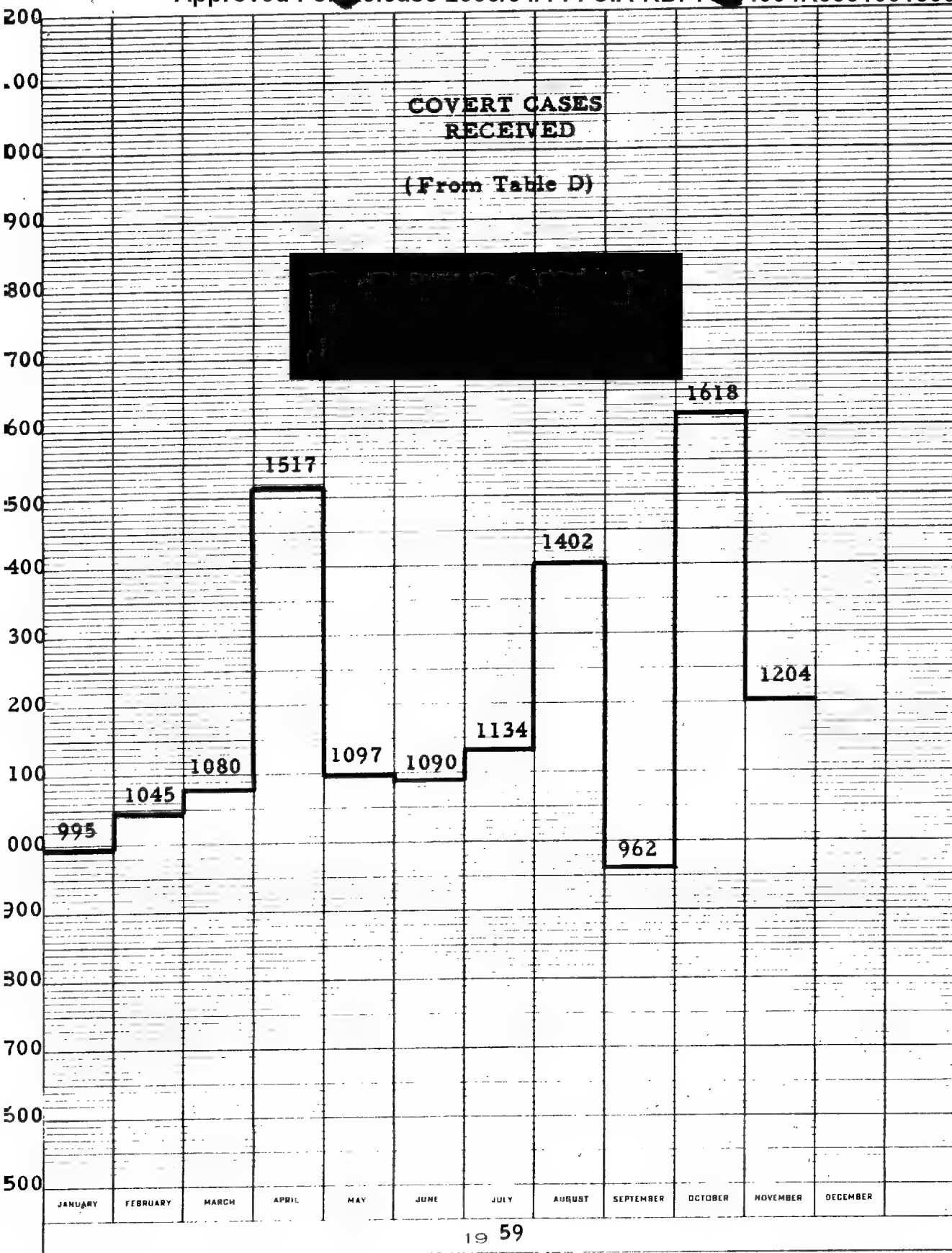
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Chart #5

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OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON INVESTIGATIVE CASES

Month of November 1959

Cases for Full Field Investigation	Pending Beginning of Month	Received During Month	Completed During Month	Pending End of Month
Overt and Semi-Covert	1893	324	670	1547
Covert	886	355	291	950
TOTAL	2779	679	961	2497

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EXPLANATION OF CHART # 7

FULL FIELD INVESTIGATIVE CASES RECEIVED

This Chart reflects statistics in Table E. They are representative of the types of cases reported in Tables A and D which require full field investigations and which have been processed to the field offices for action. Operational Support Activities are not included in these statistics.

The solid line graph represents the total number of Overt & Semi-Covert and Covert cases which have been received in the field for Full Field Investigations.

The dot-dash line graph represents the Overt & Semi-Covert cases included in the total.

The dotted line graph represents the Covert cases included in the total.

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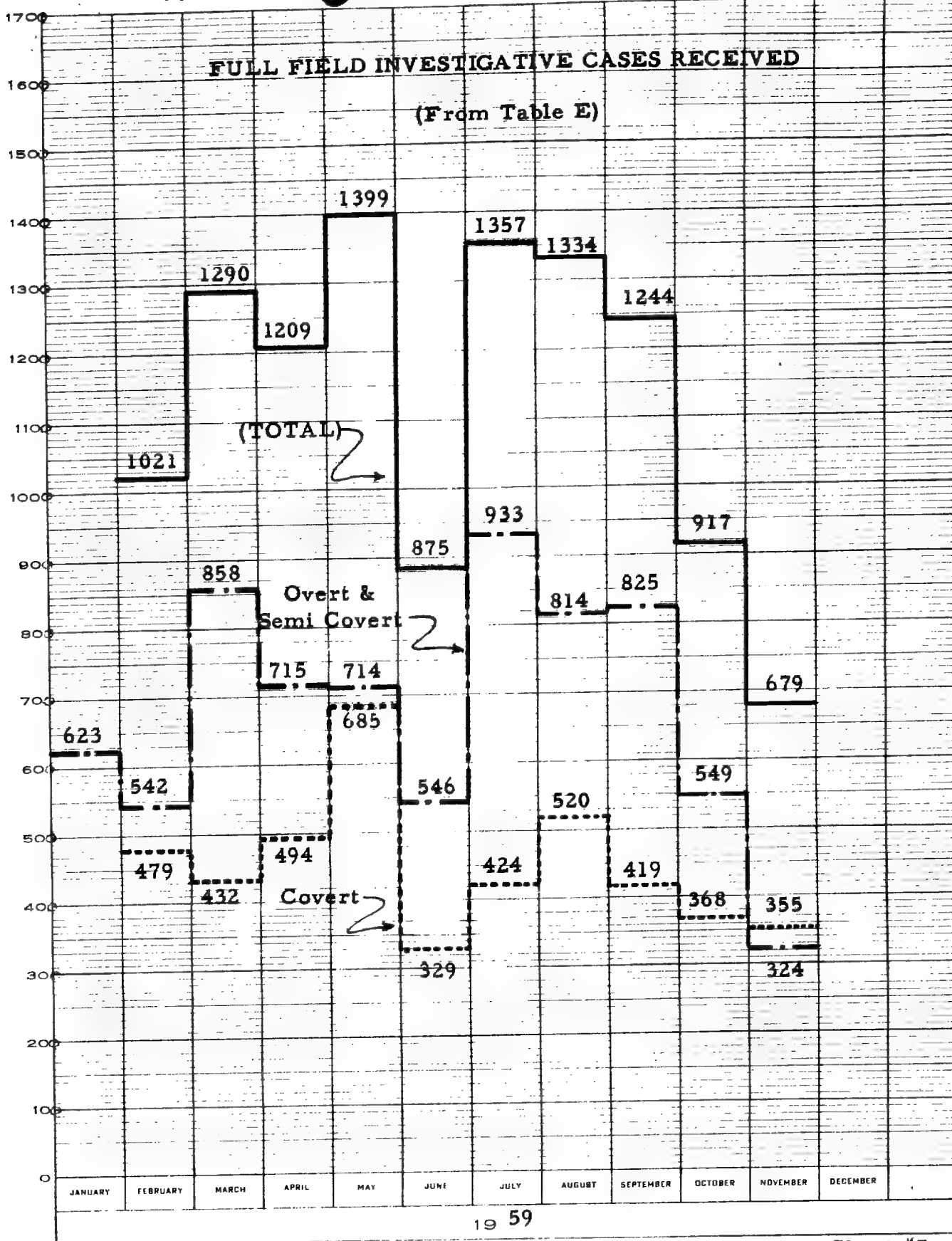


Chart #7

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EXPLANATION OF CHART # 8

FULL FIELD INVESTIGATIONS PENDING

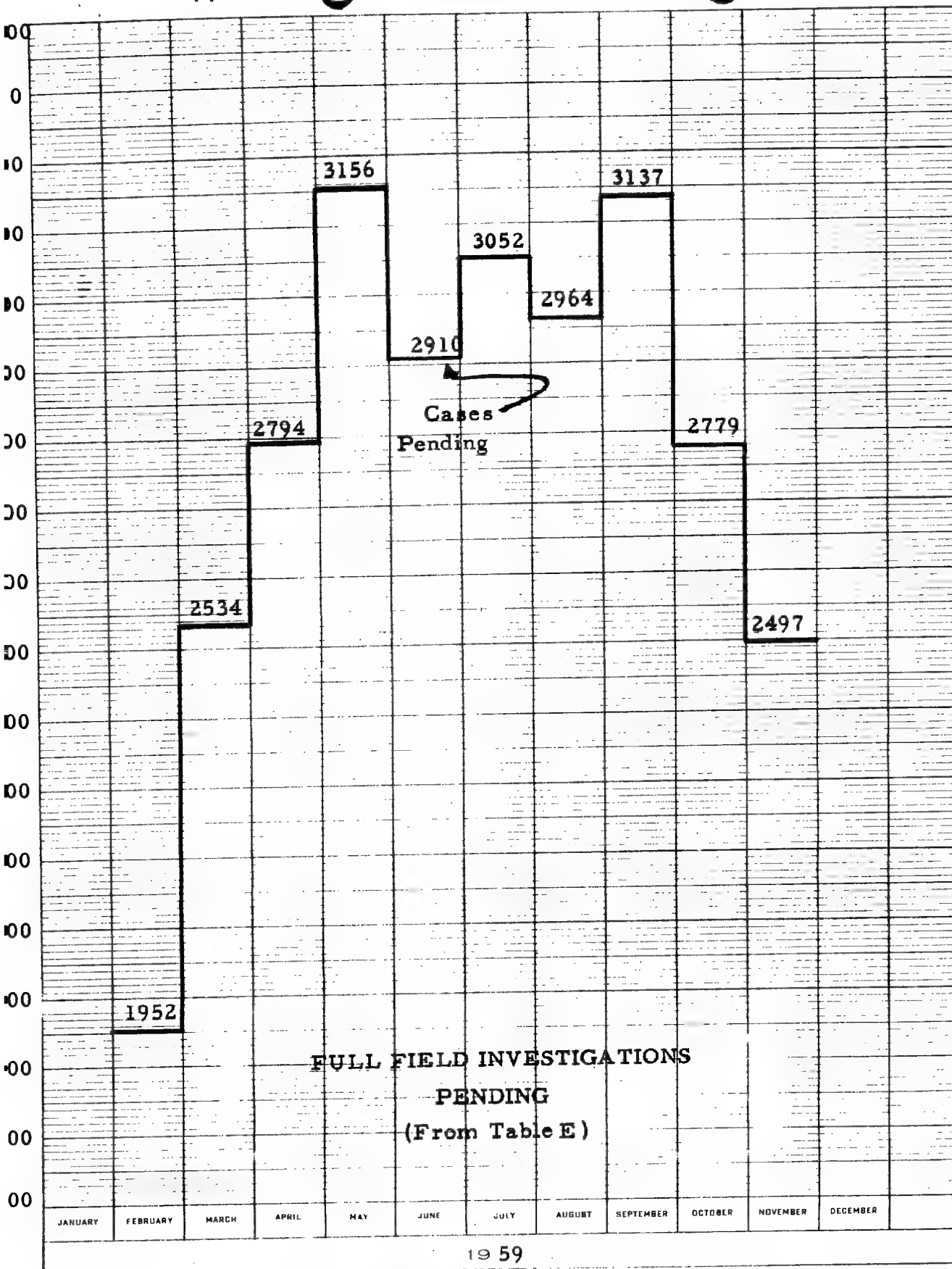
This Chart reflects statistics in Table E.

The solid line graph represents the total number of cases in the field pending full field investigations. It reflects the backlog of investigative cases.

Covert Operational Support cases are not included in these statistics.

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Chart #8

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(When filled in)

OFFICE OF SECURITY

CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of November 1959

ACTIVITY		ACTIONS
1. Requests for CIA record checks received from other agencies		2706
2. Security files reviewed in response to other agency requests		103
(Requests pending over 10 days <u>244</u>)		
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		267
4. Employees' transfer and reassignment actions reviewed		426
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
5. Training at outside institutions	0	55
6. Private travel	0	17
7. Manuscripts, speeches, books, etc.	0	13
(Total pages reviewed <u>99</u>)		
8. Liaison contacts	11	618
9. Miscellaneous outside activities	0	303

TRAINING ACTIVITIES

1. Security personnel receiving training during month 36

2. Agency Security Indoctrination group lectures given 4

(Attendance 120)

3. Total Number of Man-Hours Available to Office of Security in November 1959 62,168

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OFFICE OF SECURITY
PHYSICAL SECURITY DIVISION ACTIVITIES
NOVEMBER 1959

I

Headquarters security violations reported, investigated and charged	<u>28</u>
Overseas security violations reported and charged	<u>20</u>
Total Violations	<u>48</u>
Alleged violations investigated and cleared	<u>13</u>
Foreign physical security surveys completed	<u>0</u>
Domestic physical security surveys completed	<u>2</u>
Physical security guidance and support actions rendered at Headquarters for:	
Foreign Stations	<u>46</u>
Domestic installations	<u>30</u>
Special foreign TDY physical security assignments (Man-days)	<u>0</u>
Special security investigations (Man-days)	<u>6</u>

II

Briefings and instruction in technical security

Overt personnel (Man-hours)	<u>6</u>
Covert personnel (Man-hours)	<u>10</u>

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TABLE H Page 1

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PHYSICAL SECURITY DIVISION ACTIVITIES - NOVEMBER 1959

III

NSO night security inspections (offices)	<u>1094</u>
Other security matters handled after-hours by NSOs	<u>1685</u>
Safe Combinations Changed	<u>612</u>
Safes repaired	<u>453</u>
CIA identification processes performed	<u>97</u>
Regular, Limited, Special and Maintenance Employee (GSA) Badges Issued	<u>588</u>
Visitor passes issued (Total)	<u>8266</u>

General

Processed by receptionists	4475	
Processed by guards	<u>1238</u>	
Total	5713	
Applicants	723	
Forgotten badges	423	
Deliveries	1407	
Armed escort of classified material (Domestic trips) (Man-hours expended 101)	<u>5</u>	

IV

Safety inspections and investigations	<u>34</u>
Safety briefings, meetings and conferences	<u>19</u>

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PHYSICAL SECURITY DIVISION ACTIVITIES - NOVEMBER 1959

New Building Site

Contract guards on duty	<u>18</u>
Permanent type photographic badges issued	<u>115</u>
One-day (non-photographic) badges issued during period	<u>1315</u>

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TABLE 11

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EXPLANATION OF CHART # 11

AGENCY SECURITY VIOLATIONS

This Chart reflects statistics in Table H.

The graphs are self-explanatory.

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